

Board of Trustees
Village of Plandome Manor
October 17, 2017- 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Trustees Patricia O’Neill, Tony DeSousa, and James Baydar, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, Building Inspector Edward Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein, and Village Treasurer Phyllis Nowakowski. Also present were Plandome Manor residents Elliot Sperber, Robert Weinstock, Dawn Ader, and Jim Calpin.

Trustee DeSousa opened the meeting at 7:01 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O’Neill made a motion to accept the minutes from the September 19, 2017 Special Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 3/0 - Motion passes

Public Comment

Elliot Sperber of 139 Circle Drive addressed the Board with respect to his opposition to the new parking regulations on Circle Drive. He does not feel that these new regulations are representative of all of Circle Drive. A petition has been circulated to all Circle Drive residents, which will be presented to the Village. Mr. Sperber feels that these new regulations will have a negative impact on young families with children, and those who have steep driveways. Please see attached for a full transcript of Elliot Sperber’s statement.

Jim Calpin of 248 Circle Drive addressed the Board with questions about the parking lot near the train station. Trustee DeSousa explained that the Village of Plandome has plans to increase enforcement in their lot, which will lead more vehicles to line up and wait for commuters on Circle Drive. This is something the Village has already seen happening more frequently.

Dawn Ader of 64 Circle Drive asked the Board why these regulations are being enforced for residents and if regulations are in place for any other area in the Village. Trustee DeSousa explained that the regulations will be enforced for all vehicles because the Village will not selectively enforce. There are other areas in the Village that have parking restrictions such as Gristmill Lane.

Robert Weinstock of 32 Colonial drive asked if parking regulations will apply to cars parked in “cut-outs” along Circle Drive, Colonial Drive, and Janssen Drive? Trustee DeSousa informed Mr. Weinstock that cars parked in “cut-outs” are not considered to be on the road and therefore will not be ticketed.

Reports

Village Clerk

Village Clerk Randi Malman updated the Board on the following items:

- The Clerk has reached out to the Center for Municipal Solutions to inquire about their schedule of fees. They will act as consultants as the Village crafts its legislation concerning wireless telecommunication. Once the local law has been adopted they will review applications submitted to the Village, which will be paid for by the applicant's deposit.
- The residents of Elm Sea Lane have inquired as to whether or not the sprinkler system in the island belongs to the Village. It has been determined that the residents installed the sprinkler system, possibly with beautification funds, and that it does not belong to the Village. The request for funds to repair the sprinkler system would exceed the yearly allotment for beautification. Therefore, the request will have to be submitted next fiscal year.
- The Village has received quotations for a new IT service contract, phone system, and website. The Board has requested that the contractor with the lowest bid for IT services come in and address the Board at the next meeting.

Village Treasurer

Village Treasurer Phyllis Nowakowski gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Building Inspector

Building Inspector Edward Butt updated the Board on the following items:

- The drainage work being done by Robert Keogh Inc. on Papermill Road will require more work than originally anticipated, due to the deterioration of the drainage pipes.
- The new catch basin on Aspen Gate cannot be installed until a new concrete base is installed. The current base is not strong enough to hold the new catch basin, so additional work will need to be performed to ensure the catch basin will hold up.

Code Enforcement Officer

Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- The village parking lot at the LIRR station has been filled with cars waiting for family members to come off the train. Mr. Rockelein anticipates this to get worse as the weather gets colder. There have also been a number of cars lining up on Circle Drive to wait for people coming off the train. He has been monitoring both areas and informing drivers that they cannot wait in the lot or on Circle Drive. It appears that the 6:39pm train is the busiest.
- Mr. Rockelein is in the process of collecting estimates for an annual storm drain cleaning contract. By the next meeting he should have enough estimates to present to the Board.

Trustee Baydar made a motion that the Board of Trustees approve the estimate from Robert Keogh in the amount of \$4,350 for additional work in connection with the replacement of the collapsed catch basin and pipe on Papermill Road. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 3/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the estimate from Robert Keogh in the amount of \$3,270 for additional work in connection with the replacement of catch basin slab and curb inlet on Aspen Gate. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 3/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees that the Board of Trustees approve the estimate from We Care Tree Services for the removal of five Village Trees in the amount of \$2,475. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated October 17, 2017 and the Profit & Loss Statement ending September 30, 2017. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 3/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees that the Board of Trustees approve the 2017-2018 beautification invoice from the residents of Elm Sea Lane in the amount of \$850 for fall plantings. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 3/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees that the Board of Trustees that the Board of Trustees approve the 2017-2018 beautification funds request from the residents of Plandome Park in the amount of \$640 for power washing of pillars and lamps at entrances. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 3/0 - Motion passes

Correspondence

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

1. NCPD monthly report for September
2. Letter from Ted Goldsmith dated September 21, 2017 re: Landmark preservation of Gristmill
3. Email from Elizabeth Owen dated 9/27/17 re: striping on Plandome Road
4. Email from Michael Gilbert dated 9/29/17 re: parking on Circle Drive
5. Email from Elizabeth McCulloch dated 10/2/17 re: safety concerns, speeding on N. Plandome
6. Email from Robert Keogh dated 10/13/17 re: drainage project on Papermill
7. Email from Jean Kuskowski dated 10/16/17 and 10/17/17 re: support of parking rules on Circle
8. Email from Vincent Bilms dated 10/17/17 re: support of parking rules on Circle
9. Email from Michael Gilbert dated 10/17/12 re: code enforcement in Village budget
10. Email from Audrey Weil dated 10/17/17 re: opposition to parking restrictions on Circle Drive

Trustee Baydar made a motion to adjourn the meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 3/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk

Approved