

**Board of Trustees**  
Village of Plandome Manor  
June 20, 2017 - 7:00 PM - Public Meeting  
**MINUTES**

**Call to Order**

**Present:** Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O’Neill, Tony DeSousa, and James Baydar, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, Building Inspector Edward Butt, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein, and Village Treasurer Mary Jo Bella. Also present were Plandome Manor resident Robert Ryan and Manhasset Times reporter Amelia Camurati.

Mayor Donno opened the meeting at 7:03 PM with the Pledge of Allegiance & verification of a quorum.

**Approval of Minutes**

Trustee DeSousa made a motion to accept the minutes from the May 16, 2017 Board of Trustees meeting. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O’Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Public Hearings**

**Local Law No. 3 of 2017 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor by enacting a moratorium temporarily prohibiting the construction of any wireless telecommunications towers or facilities and/or the addition of new wireless telecommunications facilities to existing infrastructure in the Village unless in compliance with the provisions of moratorium**

Trustee DeSousa made a motion that the Board of Trustees open the public hearing on proposed Local Law No. 3 of 2017 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor by enacting a moratorium temporarily prohibiting the construction of any wireless telecommunications towers or facilities and/or the addition of new wireless telecommunications facilities to existing infrastructure in the Village unless in compliance with the provisions of moratorium. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O’Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Village Attorney Rachel Scelfo discussed the proposed local law, providing for a six month moratorium prohibiting the construction of any wireless telecommunications facilities and or the addition of new facilities to infrastructure within the Village, including the need for interim provisions to be applied to any applications that may be filed while the moratorium is pending. She also explained that proposed wireless communications facilities would be required to obtain special use permits, which would be granted by the Village Board. She discussed the procedures and requirements relative to interim applications, including that an applicant would be responsible for the Village’s fees relating to review of the application, including consultant and attorney’s fees.

Robert Ryan of Colonial Drive shared his concerns with the Board that any cell tower or “nodes” would be an eye sore and once they are in place they never go away.

Trustee DeSousa made a motion that the Board of Trustees close the public hearing on proposed Local Law No. 2 of 2017 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor by enacting a moratorium temporarily prohibiting the construction of any wireless telecommunications towers or facilities and/or the addition of new wireless telecommunications facilities to existing infrastructure in the Village unless in compliance with the provisions of moratorium. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees approve Local Law No. 3 of 2017 amending Chapter 225 of the Code of the Incorporated Village of Plandome Manor by enacting a moratorium temporarily prohibiting the construction of any wireless telecommunications towers or facilities and/or the addition of new wireless telecommunications facilities to existing infrastructure in the Village unless in compliance with the provisions of moratorium.. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

- Nassau County Planning Commission passed a resolution of local determination on June 8, 2017.
- Proposed moratorium is a Type II Action pursuant to SEQRA, which means that SEQRA does not apply to the enactment of moratoria [6 NYCRR section 617.5(c)(30)].

### **Public Comment**

Robert Ryan of 39 Colonial Drive addressed the Board regarding his concerns about the parking regulations in the Circle Drive area. The signs where parking is currently prohibited say “no parking, standing, or stopping,” which he feels prohibit any vehicle, including delivery trucks and school buses, from stopping during the restricted hours. While he is not opposed to the new parking regulations being considered for the Circle Drive area, he thinks the wording needs to be corrected. All areas should say “no parking” but only the area near the train station should have signs for no parking, standing or stopping to prevent people from picking up individuals coming off the train.

Trustee O'Neill made a motion that the Board of Trustees set the date for the public hearing on Local Law 4 of 2017 to amend Chapter 212, “Vehicles and Traffic,” of the Code of the Incorporated Village of Plandome Manor by extending the no parking, standing or stopping restriction on Circle Drive. The motion was seconded by Trustee DeSousa. **Hearing date: July 18, 2017.**

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

### **Reports**

#### **Village Clerk**

Village Clerk Randi Malman updated the Board on the following items:

- The Village has received a quote from our IT contractor for a new cloud based phone system. The clerk will review the services and speak with a specialist to see if this system would meet the Village's needs.

- A clerk from a neighboring village has requested information through the Long Island Village Clerks and Treasurers Association regarding the use of impact fees by other villages. Because the use of impact fees have been discussed at previous Board meetings, Ms. Malman has asked the clerk if she could please pass along whatever information is collected.

### **Village Treasurer**

Village Treasurer Mary Jo Bella gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated June 20, 2017 and the Profit & Loss Statement ending May 31, 2017. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

### **Building Inspector**

Building Inspector Edward Butt updated the Board on the following items:

- Nassau County needs to repair sidewalk along North Plandome Road.
- The sidewalk at the culvert is collapsing and needs to be addressed by the Town of North Hempstead. Ed will reach out to town about this.
- There is a drainage issue on Papermill Road that has come to the Village's attention. The Building Inspector and Road Commissioner have looked at the issue. This is a reoccurring issue caused by ground water, which has been addressed in the past. The Building Inspector will have a contractor look at the issue and come up with a proposal.

### **Code Enforcement Officer**

Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- The potholes throughout the Village are scheduled to be filled this week weather permitting.
- There are three trees at the triangle at Plandome and Stonytown Roads that are dying and in danger of falling. The Village has received one quote and it waiting on others. The trees should be removed as soon as possible.
- The Coder Enforcement Officer and Building Inspector met with engineers from Sidney Bowne to go over all outflows for a mapping project with the Town of North Hempstead.
- The Code Enforcement Officer has informed some residents of Circle Drive that parking regulations on Circle Drive will be changing and enforced.

### **Mayor**

Mayor Barbara Donno informed the Board that the Village has submitted its shared services plan to Nassau County. The Village has made an arrangement with the county regarding the maintenance of a piece of land along Manhasset Bay, which includes the walking path and stairs that lead to the beach. The Village will take over the maintenance of the property and be reimbursed by the county.

Trustee O'Neill made a motion that the Board of Trustees approve the removal of three trees at the triangle (intersection of Plandome, N. Plandome, and Stonytown Roads) not to exceed \$6,500. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

### **Correspondence**

Village Clerk Randi Malman presented the Board with the following pieces of correspondence:

- NCPD monthly report for May
- Newsday Article from May 24, 2017 re: cell phone antennas in the Town of North Hempstead
- Letter from the Village of East Hampton dated May 25, 2017 re: Extenet Systems, Inc
- Letter from Berkman Henoch, P.C. dated May 25, 2017 re: services for addressing cell tower issues
- Email from Bob Ryan dated June 7, 2017 re: parking on Circle Drive
- Email from Town of North Hempstead dated June 9, 2017 re: drainage project on N. Plandome
- Invitation from the Village of Port North to the opening of the Bay Walk Park on 6/24/17 at 11:00am
- Email from Michael Gilbert dated June 20, 2017 re: the jogging path on Stonytown Road

Trustee O'Neill made a motion to adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Respectfully submitted by:**

**Randi I. Malman**

**Village Clerk**