

Board of Trustees
Village of Plandome Manor
March 21, 2017 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O'Neill and James Baydar, Village Clerk Randi Malman, Village Counsel Rachel Scelfo and Village Treasurer Mary Jo Bella. Also present were Roseanne Breen and Robert and Risa Weinstock.

Mayor Donno opened the meeting at 7:00 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the January 17, 2017 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Abstain Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Public Comment

No members of the public asked to be heard.

Budget Presentation

Village Clerk Randi Malman presented the Board with the tentative budget for the fiscal year starting June 1, 2017 and ending May 31, 2018. Deputy Mayor Clinton gave a brief overview of the 2017-2018 budget. No one asked to be heard for public comment on the tentative 2017-2018 budget.

Reports

Village Clerk

Village Clerk Randi Malman updated the Board on the following items:

- The Village handled the blizzard very well. All Village streets were plowed and sanded and the Village received very few call or emails regarding missed areas.
- The Village has scheduled Mangano Sewer and Drain to clean out two storm drains on Plandome Road that are in need of attention. The Board approved the estimate for the work at the February meeting.

Village Treasurer

Village Treasurer Mary Jo Bella gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee O'Neill made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated March 21, 2017 and the Profit & Loss Statement ending February 28, 2017. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees set a date for the public hearing on the 2017-2018 Village Budget. Hearing date: April 18, 2017. The motion was seconded by Trustee DeSousa

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Code Enforcement Officer

In Robert Rockelein's absence Village Attorney Rachel Scelfo presented the Board with a written report from Mr. Rockelein. The report included the following items:

- Managano Sewer & Drain- clean out storm drains at Plandome Road
- Village pothole list- compile a list of quantity and locations on Village Roads
- Assess signs and poles/posts for damage and replacement
- 8 Luquer Road- claim of damage from construction vehicle at front of driveway. Awaiting conversation with the homeowner
- Complaint of parking upon lawn area from anonymous resident about 71 Laker Road. Survey shows vehicle is parked on approved and designated driveway area.

Village Attorney

Village Attorney Rachel Scelfo updated the Board on the following item:

- Ms. Scelfo presented the Board with Local Law 1 of 2017, which would correct language in Chapter 189 of the Village code with respect to street opening permits. This local law would make it clear that restoration for road opening permits must be from the curb or edge of the roadway to the midpoint of the road.
- Ms. Scelfo provided the Board with examples of how other Villages have addressed cell towers in their codes. Board will review same.
- All the Villages in Nassau County have received a subpoena from New York Communities for Change, Inc. asking for information relating to affordable housing.

Trustee DeSousa made a motion that the Board of Trustees set a date for the public hearing for proposed Local Law 1 of 2017. Hearing date: April 18, 2017. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Mayor

Mayor Barbara Donno informed the Board that she attended a Mayors meeting where they discussed the issue of Impact Fees. Many other Villages have included an "impact fee" as part of their permitting process in order to repair roads that are damaged as a result of large construction projects. Some Villages charge a flat fee and others

base the fee of off the square footage of the project. This is not something the Village of Plandome Manor intends to impose at this time but the Trustees should be aware that other Villages are doing this in order to repair roadways. Board consideration of same.

The Mayor informed the Board that the Village Treasurer is in need of a new computer. Her computer, which is about five years old, has been continuously crashing, making it difficult for her to work. The Village's IT company has submitted an estimate.

Trustee O'Neill made a motion that the Board of Trustees approve the estimate submitted by ARCHONONE for a new computer for the Village Treasurer not to exceed \$1,772. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

1. NCPD monthly report for February
2. Email from Chad Gargrave of ExteNet Systems dated 3/21/17 re: small cell project

Trustee Baydar made a motion that the Board of Trustees convene into executive session. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion to convene back into regular session. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion to adjourn the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk