

Board of Trustees
Village of Plandome Manor
February 21, 2017 - 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O'Neill and James Baydar, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, Village Treasurer Mary Jo Bella, Building Inspector Edward Butt and Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein. Also present were Sam Glasser, Patricia Mack, and Keith DeMatteis.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the January 17, 2017 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Absent Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Deputy Mayor Matthew Clinton arrived at 7:10

Reports

Village Clerk

Village Clerk Randi Malman updated the Board on the following items:

- As a follow up to the last BOT meeting, the Clerk presented the Board with the section of Flower Hill's Village Code that pertains to construction project bonds for roads.
- The Village Clerk met with a company to discuss off-site file storage and digital files. She is going to research some other options and prices for digitizing and storing Village files.

Village Treasurer

Village Treasurer Mary Jo Bella gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated February 21, 2017 and the Profit & Loss Statement ending January 31, 2017. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Building Inspector

Building Inspector Edward Butt informed the Board that an application to demolish the existing home and build a new one at 31 Rockhollow Road was submitted to the building department. The application required variances, which were approved by the BZA. The application will now go to the DRB for approval at the March DRB meeting.

Village Attorney

Village Attorney Rachel Scelfo updated the Board on the following item:

- The Village Attorney and the Town Attorney have agreed on language for an intermunicipal agreement between the Town of North Hempstead and the Village of Plandome Manor for the town to install storm drains along North Plandome Road. The project is intended to alleviate flooding on the roadway adjacent to Leeds Pond.

Trustee O'Neill made a motion that the Board of Trustees approve and intermunicipal agreement with the Town of North Hempstead with respect to the drainage project on North Plandome Road and authorize Mayor Donno to sign the IMA on behalf of the Village. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Mayor

Mayor Barbara Donno updated the Board on the following items:

- The Village has received a contract in connection with the Multi-Modal Grant the for a road project on North Plandome Road. The Mayor has signed and returned the grant to the state and is waiting for the approved contract.
- The Mayor attended a NYCOM Legislative Conference in Albany. They discussed the state budget as well as the Governor's proposal to tie local funding to a shared services plan.

Public Comment

Patricia Mack, President of the Plandome Park Association, addressed the Board in relation to a National Grid gas main replacement project. Representatives from National Grid met with the Plandome Park Association to discuss the project. Because they are private roads, National Grid will most likely need permission from the homeowners, as well as a road opening permit from the Village. The Plandome Park Association would like to do major road resurfacing once the National Grid project is complete, however they are also anticipating a water main project in the next three to five years. Ms. Mack requested the Village's help in speaking with the Manhasset Lakeville Water District to coordinate the gas and water projects close to the same time. The Mayor agreed to meet with National Grid and speak to MLWD regarding the projects in Plandome Park.

Correspondence

- NCPD monthly report for January 2017
- Email from Paul Granger dated 1/27/17 re: Merrick will repair cut out at 32 Colonial Drive
- Email from Michael Gilbert dated 2/10/17 re: street lights on Circle Drive
 - Email from Kevin and Kate Dunn dated 2/18/17 re: opposition to additional street lights
- Email from Patricia Mack dated 2/15/17 re: NatGrid project in Plandome Park

Trustee O'Neill made a motion that the Board of Trustees convene into executive session. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion to convene back into regular session. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees approve the settlement contract with Cablevision as subject to review by the Village Attorney. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk

APPROVED