

Board of Trustees
Village of Plandome Manor
October 18, 2016 ~ 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Deputy Mayor Matthew Clinton, Trustees Antonio DeSousa, Patricia O'Neill and James Baydar, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, Building Inspector Edward Butt and Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein. Also present were Village of Plandome Manor residents Robert and Debra Epstein and Robert Weinstock.

Deputy Mayor Clinton opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee DeSousa made a motion to accept the minutes from the September 20, 2016 Special Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion to accept the minutes from the September 29, 2016 Special Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 4/0 - Motion passes

Public Comment

Debra Epstein of 21 Janssen Drive addressed the Board to express concerns over the amount of lawn signs that have been placed around the Circle Drive area. It is in the Village Code that signs are not permitted. Village Attorney Rachel Scelfo and Code Enforcement Officer Robert Rockelein said that they would take a look at the types of signs and see which applies to the Village Code, keeping in mind that some signs are considered a right of freedom of speech.

Robert Weinstock of 32 Colonial Drive addressed the Board concerning the Circle Drive Repaving Project. Building Inspector Ed Butt informed Mr. Weinstock that the project is scheduled to begin November 1, 2016. Village Clerk Randi Malman informed Mr. Weinstock that a letter would be sent out to the residents.

Reports

Village Clerk

Village Clerk Randi Malman informed the Board that the contract between the Village and John McGowan and Sons has been signed for the Circle Drive Repaving Project. The project will start November 1, 2016. The Clerk will sending out letters to the residents as well as an email through North Shore Alert to inform them of the work.

Village Treasurer

In the absence of Village Treasurer Mary Jo Bella, the Village Clerk presented the Board with the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated September 20, 2016 and the Profit & Loss Statement ending August 31, 2016. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Absent

Approved. VOTE: 4/0 - Motion passes

Building Inspector

Building Inspector Edward Butt addressed the Board regarding the jogging path. There are a number of issues that need to be addressed with the Village Attorney before the project can begin.

Code Enforcement/ Deputy Road Commissioner

Code Enforcement/ Deputy Road Commissioner Robert Rockelein updated the Board on the following items:

- There was an incident at 266 Circle Drive where a contractor removing trees from the property blocked the road. A school bus was unable to pass and was damaged as a result. Nassau County Police Department were present and escorted the children to a new bus. Tickets were issued to the contractor as well as the owner of the property.
- The Village has two trees removed from Village property that were in danger of falling. The trees were located at 17 Elm Sea and 45 Gristmill Lane.
- There have been a number of complaints of cars idling in the train station lot and on Circle Drive to pick up commuters. Mr. Rockelein has been patrolling both areas during rush hour to inform cars they cannot park in the lot without a permit.
- The Village has received an estimate from Anker Electric to replace a fixture on North Plandome Road with a new LED fixture. The current light is beyond repair.
- The Village is also in the process of receiving estimates to switch all our street lights over to LED fixtures. At this point the estimate from Anker Electric is \$25,915 to switch all the lights over.

Village Attorney

Village Attorney Rachel Scelfo updated the Board on the following items:

- The Village recently met with the Town of North Hempstead to discuss the status of the Culvert Project. The Town has asked to repurpose a federal DOT grant to use \$500,000 on the culvert. This is in addition to the \$1.5 million the Town has already received from the State of New York.
- The Town will be going out to bid for engineering services on the culvert as well as the drainage project on North Plandome Road.
- The Town was meeting with DOT to discuss the project and said they will follow up with the Village with a status on the meeting.

Trustee Baydar made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated October 18, 2016 and the Profit & Loss Statement ending September 30, 2016. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the estimate from Anker's Electric to replace the street light on North Plandome Road with an LED fixture in the amount of \$545. The motion was seconded by Trustee Baydar

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 4/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the estimate from We Care Tree Services for the removal of two trees and stump grinding in the amount of \$2,495. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve an additional garbage pickup location at the Plandome Park as long as there is no additional charge to the Village's contract. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 4/0 - Motion passes

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

1. NCPD monthly report for September
2. Notice of Local Law from Village of Plandome dated September 9, 2016
3. Letter from Markella Maliagros re: garbage pickup at Plandome Park Beach dated October 11, 2016
4. Email from Vincent Bilms re: extending restricted parking on Circle Drive dated October 14, 2016
 - i. Letter in support from Jean Kuskowski and Arlene Orlich

Trustee DeSousa made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Absent

Approved. VOTE: 4/0 - Motion passes

Respectfully submitted by:

Randi I. Malman
Village Clerk