

Board of Trustees
Village of Plandome Manor
February 16, 2016 ~ 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O’Neill and James Baydar, Building Inspector Edward Butt, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein and Michael Scro of the Manhasset Press.

Mayor Donno opened the meeting at 7:07 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee Baydar made a motion to accept the minutes from the January 19, 2016 Board of Trustees meeting. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Absent Trustee DeSousa: Absent Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 3/0 - Motion passes

Deputy Mayor Clinton arrived at 7:10pm.

Reports

Village Clerk

Village Clerk Randi Malman presented the Board with the Abstract Report of Audited Vouchers and the Profit and Loss Statement in Treasurer Valerie Giacinto’s absence. Deputy Mayor Matthew Clinton gave an overview of the financials.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated February 16, 2016 and the Profit & Loss Statement ending January 31, 2016. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Building Inspector

Building Inspector Edward Butt updated the Board on the following items:

- The Planning Board will meet on February 23, 2016 to review the application for the subdivision of 63 and 73 Lake Road into three lots.

- The BZA will meet on February 25, 2016 to review the application for 1 Morgan Court. After that home is complete Mr. Butt believes that the Village can then discuss plans to resurface the roads on Elm Sea Lane and Morgan Court.

Code Enforcement Officer/ Deputy Road Commissioner

Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- The street signs that were missing and/or damaged have been replaced.
- The roads seems to be in better shape than last year with respect to potholes. Once the winter comes to an end Mr. Rockelein will evaluate and compile a list of road repairs that will be needed in the spring.

Village Attorney

Village Attorney Rachel Scelfo addressed the Board on the following issues:

- Ms. Scelfo presented the Board with proposed legislation to address the short term rental issue that they discussed at the January meeting. The legislation is similar to the Village of Plandome’s. She will present the local again at the March meeting for a second reading.
- Ms. Scelfo presented the Board with the EEOC Conciliation Agreement regarding the Port Washington Fire Department as part of the LOSAP agreement. This agreement has been agreed upon by all the Village Attorneys involved in this case.

Trustee Baydar made a motion that the Board of Trustees approve the Equal Employment Opportunity Commission Conciliation Agreement regarding the Port Washington Fire Department and authorize the Mayor to execute any and all documents related to the agreement. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees waive the penalty for late taxes that were accrued for the property located at 199 Circle Drive. The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O’Neill: Aye
 Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Mayor

Mayor Donno updated the Board on the following items:

- The Mayor has spoken with some residents regarding the possibility to switch to a two day a week garbage removal schedule. The majority of residents would prefer to stick to the three day a week schedule that everyone is accustomed to.
- The Village of Plandome Manor, along with the four other Manhasset Villages, held a public safety meeting at the Munsey Park Elementary School. There were representatives from the NCPD who addressed residents regarding safety tips and crime statistics for the Villages.

Trustee Clinton made a motion that the Board of Trustee approve the garbage removal contract with Meadow Carting Corp. under option C(2), a three year contract with a three day pickup schedule. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the appointment of the law firm of Certilman Balin Adler & Hyman, LLP by Rachel A. Scelfo as Village Counsel effective January 25, 2016. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

1. NCPD monthly report for January
2. Letter from Avi Navo dated 1/13/16 re: village taxes

Trustee Baydar made a motion to convene into Executive Session to discuss a litigation matter. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee O'Neill made a motion to convene back into regular session. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees authorize surveying services for a drainage easement for a project located at 89 Circle Drive not to exceed \$3,800. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk