

Board of Trustees
Village of Plandome Manor
September 15, 2015 ~ 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Patricia O'Neill, James Baydar, Building Inspector Edward Butt, Village Clerk Randi Malman, Village Counsel Rachel Scelfo, Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein and Plandome Manor residents Samantha Stam and Robert Weinstock.

Mayor Donno opened the meeting at 7:12 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee DeSousa made a motion to accept the minutes from the July 21, 2015 Board of Trustees meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Absent Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Reports

Village Clerk

Village Clerk Randi Malman updated the Board on the following items:

- There was an accident on Stonytown Road and Gristmill Lane, which damaged a stop sign and a small portion of the Plandome Mills fence. The clerk has received a copy of the accident report from the Nassau County Police Department.
- The Village newsletter is ready to be printed and mailed.

Trustee Clinton arrived at 7:20

Treasurer's Report

Trustee Clinton gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement in Village Treasurer Valerie Giacinto's absence.

Trustee DeSousa made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated September 15, 2015 and the Profit & Loss Statement ending August 31, 2015. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Road Commissioner

Deputy Road Commissioner and Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- PSEG has cut two dead trees on Stonytown Road that will be removed to make room for the proposed jogging path.
- The pipe on Gristmill and Stonytown needs to be replaced or repaired. Mr. Rockelein has requested an estimate from Robert Keogh, Inc.
- There have been a few cases of commuter parking on Circle Drive. The Village has ordered new no parking signs from the Town. Once the signs are ready they will be placed in the appropriate spots on Circle Drive to show the entire area where no parking is allowed.

Mayor

Mayor Donno updated the Board on the following items:

- The Town of North Hempstead's drainage project on N. Plandome Road has not started yet. The Mayor will reach out to Supervisor Bosworth to find out when they anticipate starting this project. Will update the Board at the next meeting.
- Little Leeds Pond, which belongs to Nassau County, needs to be dredged. The County has offered the pond to the Village, but the Village has declined to take ownership of the pond at this time.
- The Village will be applying for a grant from the State to repave the other half of Circle Drive and to possibly widen the intersection at Plandome and Stonytown Roads.
 - Samantha Stam of 6 Jansen Drive requested that when the roads are repaved in the Circle Drive area, the underground utility pole in front of her home be removed by PSEG.
- There was a concern about noise due to a party that was held over Labor Day Weekend. The Village made a request that the home owner turn off the music at 11:00pm and they agreed. Mayor Donno asked the Board if they would like to consider changing the noise restrictions in the code to include parties and outdoor music. The Board decided not to take any action at this time.
- The issue of parking on Elm Sea Lane has still not been addressed. The residents have requested signs that read "Resident Parking Only" which may be the best solution.
- The Town of North Hempstead has not accepted the \$1.5 million grant from the State to repair the N. Plandome Road culvert. The Village met with the TNH to discuss the project and has been informed that the town has applied for a DEC permit. The TNH is asking the State for additional grant money to cover the rest of the project.

The Board of Trustees discussed the possibility of putting a weight restriction on N. Plandome Road given the poor condition of the culvert. The Board asked Building Inspector Ed Butt to follow up with the Village Engineer to find out what the process entails.

Trustee Clinton made a motion that the Board of Trustees authorize the purchase of signage for weight restrictions at the culvert up to \$3,000. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Village Attorney

Ms. Scelfo presented the Board with proposed changes to Sections 189-1 and 189-2 of the Village Code regarding Street Opening Permits.

Trustee DeSousa made a motion that the Board of Trustees approves the appointment of Election Inspector Rosemarie Ciani to be paid at the rate of \$150.00 in connection with the special election for the LOSAP Referendum. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee O'Neill made a motion that the Board of Trustees grant permission to the Manhasset Women's Coalition Against Breast Cancer to hold their annual walk/run through the Village on Sunday, October 27, 2015 between 9:30am and 10:30am. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the Village's snow removal contract, which bids must be received by October 20, 2015 at noon and shall be opened by the Village Clerk on October 20, 2015 at noon. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that that the Board of Trustees set a date for the hearing on Local Law 3 of 2015 regarding street opening permits. Hearing date: October 20, 2015. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Comment

Samantha Stam of 6 Jansen Drive addressed the Board to discuss the issue of speeding in the Circle Drive area. She had placed a sign near her home that read "Drive like Your Kids Live Here" but being that it is against code it was removed. She asked the Village to consider placing signs, similar to the ones in Flower Hill, and reflectors on the stop signs in order to prevent people from speeding. Mrs. Stam also requested additional street lights and a possible pedestrian lane in the Circle Drive area.

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

1. NCPD monthly report for July and August
2. Emails from Alicia Assad dated August 26 and August 29, 2015 re: noise complaint
3. Letter from Maria Carpinelli of Port Washington, dated September 12, 2015 requesting the Village reimburse her for tire damage sustained to her vehicle on North Plandome Road.
4. Letter from Manhasset Women's Coalition Against Breast Cancer dated August 6, 2015 re: annual 5k race.
5. Letter from Samantha Stam dated September 11, 2015 re: safety concerns on Circle Drive

Executive Session

Trustee Baydar made a motion to convene into Executive Session to discuss a contract matter. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion to convene back into regular session. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman
Village Clerk