

**Board of Trustees**  
**Village of Plandome Manor**  
**June 16, 2015 ~ 7:00 PM - Public Meeting**  
**MINUTES**

**Call to Order**

**Present:** Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Patricia O'Neill, James Baydar, Treasurer Valerie Giacinto, Building Inspector Edward Butt, Village Clerk Randi Malman, Village Counsel Rachel Scelfo and Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein.

Mayor Donno opened the meeting at 7:08 PM with the Pledge of Allegiance & verification of a quorum.

**Approval of Minutes**

Trustee Clinton made a motion to accept the minutes from the May 19, 2015 Board of Trustees meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Recused              Trustee O'Neill: Absent

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 3/0 - Motion passes**

**Public Comment**

Liz Oliveri of 17 Elm Sea Lane addressed the Board regarding an issue of parking on Elm Sea Lane. Non Plandome Manor residents frequently park their cars on the cul-de-sac in order to go fishing. These individuals often leave behind garbage and debris on the back of her property. Many of the neighbors are concerned with the amount of cars and activity that occurs on a daily basis in this area. They would like the Village to do something in order to deter individuals from parking on Elm Sea Lane.

The Board agreed to brainstorm options including but not limited to "No Parking" signs.

Trustee O'Neill entered the meeting at 7:30.

**Reports**

**Road Commissioner**

Deputy Road Commissioner and Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- The Village is in the process of purchasing trees to plant in specific spots in the Circle Drive area that were determined by the Village Arborist.
- A few of the street signs purchased from Mineola Signs are beginning to peel. The Village has still not received a response from Glenco regarding the incorrect signs.
- There are some minor pot holes on Circle Drive that should be patched.

Trustee Clinton made a motion that the Board of Trustees authorize Robert Keogh, Inc. to plant trees at the rate of \$75 per tree. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee DeSousa made a motion that the Board of Trustees approve the estimate submitted by Sydney Bowne for engineering services in connection with the jogging path project, subject to changes discussed for item three, not to exceed \$8,900. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

### **Treasurer's Report**

Village Treasurer Valerie Giacinto gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee Baydar made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated June 16, 2015 and the Profit & Loss Statement ending May 31, 2015. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Baydar made a motion that the Board of Trustees approve the 2015-2016 beautification funds request from the Plandome Mills Association in the amount of \$1,200 to replace the fence & gates along Stonytown Road & Gristmill Lane. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee DeSousa made a motion that the Board of Trustees approve the 2015-2016 beautification funds request from the residents of Elm Sea Lane in the amount of \$999.62 for spring clean-up, plantings and mulch. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee DeSousa made a motion that the Board of Trustees approve the 2015-2016 beautification funds request from the residents of Gulls Cove in the amount of \$1,200 for spring clean-up, plantings and mulch. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee DeSousa made a motion that the Board of Trustees adopt a Resolution authorizing the Village Clerk to advertise for bids for the Village's snow removal contract, which bids must be received by July 21, 2015 at noon and shall be opened by the Village Clerk. The motion was seconded by Trustee O'Neill

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye  
Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

## Executive Session

Trustee DeSousa made a motion to convene into Executive Session to discuss an employment/contract matter. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee DeSousa made a motion to convene back into regular session. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

## Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

1. Email from Samantha Stam dated June 1, 2015 re: Circle Drive Water Main Project.
2. Email from Elizabeth Oliveri dated June 2, 2015 re: No parking on Elm Sea Lane

Trustee Clinton made a motion that the Board of Trustees approve the estimate from Minuteman Press for the Village Newsletter in color in the amount of \$800. The motion was seconded by Trustee O'Neill.

Trustee O'Neill made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion that the Board of Trustees adjourn the meeting. The motion was seconded by Trustee O'Neill.

Trustee O'Neill made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee O'Neill: Aye

Trustee Baydar: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Respectfully submitted by:**

**Randi I. Malman**

**Village Clerk**