

Board of Trustees
Village of Plandome Manor
May 19, 2015 ~ 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Patricia O'Neill, James Baydar, Treasurer Valerie Giacinto, Building Inspector Edward Butt, Village Clerk Randi Malman, Village Counsel John Armentano and Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein.

Mayor Donno opened the meeting at 7:05 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee O'Neill made a motion to accept the minutes from the April 15, 2015 Board of Trustees meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Public Hearing

Trustee O'Neill made a motion that the Board of Trustees open the public hearing on proposed Local Law No. 2 of 2015 repealing Local Law No. 1 of 2015. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees close the public hearing on proposed Local Law No. 2 of 2015 repealing Local Law No. 1 of 2015. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees determine proposed Local Law 2 of 2015 will not have any significant adverse impact on the environment. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the public hearing on proposed Local Law No. 2 of 2015 repealing Local Law No. 1 of 2015. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Reports

Village Clerk / Court Clerk

Village Clerk Randi Malman presented a framed map of the Village of Plandome Manor from 1933 that was donated by Victoria and Hank Bjorklund of Colonial Drive.

Building Inspector

Building Inspector Ed Butt updated the Board of the following items:

- The Village of Plandome informed the Building Inspector that Stasi Brothers Inc. illegally dumped the debris from sweeping our roads behind the Plandome parking lot. The company has been issued a summons and the debris has since been removed.
- The Building Inspector has reached out the residents who will be impacted by the jogging path along Stonytown Road. The Village would like to install a new sidewalk as in front of two homes on the south side of Stonytown Road as part of the jogging path, and the homeowners have no objections.
- The Building Inspector presented the Board with an estimate from Barrett, Bonacci & Van Weele, P.C., to stake out the property line along Stonytown Road so the Village Engineer can start the jogging path design.

Trustee Clinton made a motion that the Board of Trustees approve the estimate submitted by Barrett, Bonacci & Van Weele, P.C., Hauppauge, NY for staking along Stonytown Road, for the purpose of the jogging path design, in the amount of \$4,400. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Road Commissioner

Deputy Road Commissioner and Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- The permanent roads repairs throughout the Village are 99% complete, and the Deputy Road Commissioner is very pleased with the work done by Cow Bay.
- The new solar speed sign has been installed.
- The Deputy Road Commissioner addressed a complaint in regards to parking near the path to the train station on Circle Drive. The area is patrolled just about every morning and the problem does seem to be getting better. He will continue to patrol and write tickets when necessary.

Treasurer's Report

Village Treasurer Valerie Giacinto gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee Clinton made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated April 15, 2015. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated May 19, 2015 and the Profit & Loss Statement ending April 30, 2015. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the modifications to the Budget for the fiscal year June 1, 2014 to May 31, 2015. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees approve the 2014-2015 beautification funds request from the Plandome Mills Association in the amount of \$1,200 to replace the fence & gates along Stonytown Road & Gristmill Lane. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

The Board agreed to approve the Plandome Mills Association request for the 2015-2016 beautification funds to be voted on at the next meeting.

Trustee Clinton made a motion that the Board of Trustees approve the 2014-2015 beautification funds request from the residents of Elm Sea Lane in the amount of \$296.55, the request submitted by residents of Circle Drive in the amount of \$1,200.00 and the request submitted by the Plandome Park Association in the amount of \$1,200 for spring clean-up, plantings and mulch. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion that the Board of Trustees approve the additional work done by Creative Landscape by Cow Bay, Inc., Port Washington, NY for permanent road repairs throughout the Village, which worsened or appeared after the original estimate was submitted, in the amount of \$3,050. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Executive Session

Trustee O'Neill made a motion to convene into Executive Session to discuss an employment/contract matter. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Trustee Baydar made a motion to convene back into regular session. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

- a. NCPD April report
- b. Grobe summons and complaint dated April 29, 2015
- c. Email from Samantha Stam dated April 29, 2015 re: driveway repaving
- d. Email from Liz Oliveri, Mario Harris and Declan Meagher dated May 5, 2015 re: parking on Elm Sea Lane.
- e. Letter from the Port Washington Water District dated May 1, 2015 re: Meeting to discuss water main project.
- f. Letter from Rachel Scelfo to the PWWD dated May 5, 2015 re: Circle Drive project.
- g. Email from James Brodie dated May 7, 2015 re: code enforcement on Circle Drive
 - i. Article written by James Brodie in the Manhasset Times re: Code Enforcement
- h. Request from Jim Brodie re: variance for chickens.
- i. Letter from Allianz (Fireman's Fund) dated May 12, 2015 re: Grobe
- j. Letter from Allianz (Fireman's Fund) dated May 13, 2015 re: Grobe

The Board reviewed the information package provided by Mr. Brodie with respect to his request to maintain chickens on his property and noted that their position remains the same.

Trustee O'Neill made a motion to adjourn the meeting. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Absent Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 4/0 - Motion passes

Respectfully submitted by:

Randi I. Malman

Village Clerk