

Board of Trustees
Village of Plandome Manor
April 15, 2015 ~ 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Patricia O'Neill, James Baydar, Building Inspector Edward Butt, Village Clerk Randi Malman and Village Counsel Rachel Scelfo.

Mayor Donno opened the meeting at 7:04 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee Clinton made a motion to accept the minutes from the March 17, 2015 Board of Trustees meeting. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Hearing

Trustee Baydar made a motion that the Board of Trustees open the public hearing on the 2015-2016 Village Budget. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton gave an overview of the 2015-2016 Village Budget. No members of the public asked to be heard with respect to the proposed budget.

Trustee Baydar made a motion that the Board of Trustees close the public hearing on the 2015-2016 Village Budget. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees adopt the 2014-2015 Village Budget. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Reorganization

Trustee DeSousa made motion that the Board of Trustees approve the list of following Mayoral appointments:

- Deputy Mayor – Matthew Clinton (1 year)
- Budget Officer - Matthew Clinton (1 year)
- Road Commissioner - Tony DeSousa (1 year)
- Village Clerk – Randi Malman (term expires March 31, 2017)
- Treasurer—Valerie Giacinto (term expires March 31, 2017)
- Building Inspector - Ed Butt (1 year)
- Code Enforcement Officer - Robert Rockelein (1 year)
- Deputy Road Commissioner – Robert Rockelein (1 year)

North Shore Cable Commission – Edward Johnston (1 year)
Acting Justice – Susan Katz-Richman (1 year)
Village Prosecutor – Stanley Kopilow (1 year)
BZA Member Seat #1— Steven Kolyer (term expires March 31, 2020)
BZA Member Seat #4 – Dr. Kenneth McCulloch (term expires March 31, 2020)
BZA Member (alternate) – Rosanne Breen (term expires March 31, 2016)
Planning Board Seat #1— Declan Meagher (Chairman) (term expires March 31, 2020)
DRB Seat #4—Liz Oliveri (term expires March 31, 2018)
DRB Seat #3—Bruce Rothstein (term expires March 31, 2018)
Village Arborist – Ann Frankel (1 year)
Village Attorney’s - Farrell Fritz, PC (1 year)
Village Engineer – Sidney Bowne & Sons LLP (1 year)
Registrar of Vital Statistics – Town of N. Hempstead’s Clerk Wayne H. Wink, Jr. (1 year)
Deputy Registrar of Vital Statistics - Town of N. Hempstead’s Deputy Clerk Eileen Kraneburg (1 year)

The motion was seconded by Trustee O’Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton then made motion that the Board of Trustees approve the following organizational resolutions.

- a. Be it resolved, that in the absence of the Mayor or in his/her inability to act, the Deputy Mayor be and is hereby authorized to assume all of the responsibilities and perform all of the duties of the Mayor of said Village as are provided by law
- b. Be it resolved, that the Board of Trustees designates Manhasset Press as the Official Newspaper of the Village.
- c. Be it resolved, that the Board of Trustees designates the third Tuesday of each month as the regular meeting date for the Board of Trustees.
- d. Be it resolved, that the Board of Trustees adopts that Special Meetings may be called by the Mayor or any Trustee with 24 hours notice by telephone, fax, e-mail or in writing, unless an emergency exists.
- e. Be it resolved, that the Board of Trustees designates April 12, 2016 as the date of the next Village Organizational Meeting.
- f. Be it resolved, that the Board of Trustees does hereby designate Bank of America, Chase Bank, Wells Fargo, First National Bank of Long Island, Signature Bank and People’s United Bank as the official depositories of all money received by the Village.
- g. Be it resolved, that the Board of Trustees authorizes Planning Board, Board of Zoning Appeals, Mayor, Board of Trustees, Village Clerk & Building Inspector to attend any training schools and/or conferences.
- h. Be it resolved, that the Board of Trustees shall approve reimbursement for actual expenses for attendance at meetings, schools and conferences.

The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O’Neill: Aye

Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board approve the amended version of the Village's 2015 Procurement Policy. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

The Clerk then presented the Board with two estimates for street sweeping from DeJana Industries and Stasi Brothers Asphalt & Masonry.

Trustee DeSousa made a motion that the Board of Trustees award the street sweeping contract to Stasi Brothers Asphalt & Masonry for the low bid amount of \$1,250.00 for the initial sweep and \$750.00 for additional sweeps throughout the year with no additional dumping fees. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

The Clerk then presented the Board with four estimates obtained for permanent street repairs (potholes) from Creative Landscaping by Cow Bay, Inc., Robert Keogh, Inc., John McGowan & Sons and A & M D' Alessandro Contractors, Inc.

Trustee Baydar made a motion that the Board of Trustees award the contract for permanent road repairs to Creative Landscaping by Cow Bay, Inc., for the low bid amount of \$5,750, subject to three references, proof of insurance and licenses, and confirmation of depth of the repairs. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

- NCPD March report
- Letter from Supervisor Judi Bosworth dated April 2, 2015 re: Flow Control meeting
- Email from Mr. and Mrs. Meriggi dated April 13, 2015 re: tree planting
 - i. Response from Robert Rockelein
- Email from Marion Grobe dated April 13, 2015 re: commuter parking on Circle Drive
 - i. Follow up from Marion Grobe dated April 13, 2015

Respectfully submitted by:
Randi I. Malman
Village Clerk