

Board of Trustees
Village of Plandome Manor
March 17, 2015 ~ 7:00 PM - Public Meeting
MINUTES

Call to Order

Present: Mayor Barbara Donno, Deputy Mayor Matthew Clinton, Trustees Tony DeSousa, Patricia O'Neill, James Baydar, Treasurer Valerie Giacinto, Building Inspector Edward Butt, Village Clerk Randi Malman, Village Counsel Rachel Scelfo Code Enforcement Officer and Deputy Road Commissioner Robert Rockelein and Bill San Antonio from the Manhasset Times.

Mayor Donno opened the meeting at 7:00 PM with the Pledge of Allegiance & verification of a quorum.

Approval of Minutes

Trustee Clinton made a motion to accept the minutes from the January 20, 2015 Board of Trustees meeting. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Public Hearing

Trustee Clinton made a motion that the Board of Trustees open the public hearing on proposed Local Law No. 1 of 2015 regarding rate cap override. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees close the public hearing on proposed Local Law No. 1 of 2015 regarding rate cap override. The motion was seconded by Trustee Baydar.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee Clinton made a motion that the Board of Trustees determine proposed Local Law 1 of 2015 will not have any significant adverse impact on the environment. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approve the public hearing on proposed Local Law No. 1 of 2015 regarding rate cap override. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Reports

Village Clerk / Court Clerk

Village Clerk Randi Malman presented the Board with a draft of the Village's 2015-2016 budget.

Village Clerk Randi Malman updated the Board on the following items:

- Students from Port Washington High School are building a new osprey nest platform and will be installing it within the next couple of weeks.
- Now that the weather has improved, Robert Keogh will be filling in the manholes on Elm Sea Lane this week.
- Robert Keogh met with a representative from the Village of Plandome regarding the use of land for a small tool shed. There is enough space for the Village of Plandome Manor to purchase a 10 x 10 shed.

Building Inspector

Building Inspector Ed Butt updated the Board of the following items:

- John Waltz from Sydney Bowne is looking into what needs to be done in order to move ahead with the jogging path and sidewalk.
- A letter to remediate has been sent to the property owners of 107 Lake Road because they are not following the plans submitted to the building department for work being done on the outside of the home.

Road Commissioner

Deputy Road Commissioner and Code Enforcement Officer Robert Rockelein updated the Board on the following items:

- Mr. Rockelein has marked all the potholes in the Village and will start collecting estimates for permanent road repairs.
- Replacement "No Parking" and "Pedestrian Crossing" signs have been ordered and once the ground softens the faded and missing signs will be replaced.
- Mr. Rockelein has been in contact with the Village Arborist to discuss planting trees throughout the Village. There are approximately 10-12 locations for both new trees and replacements for trees that were damaged during Superstorm Sandy.
- There are no street lights out. The Village may want to consider replacing the street lights with LED lights to cut down on costs.

Trustee DeSousa made a motion that the Board of Trustees approve the purchase of a 10x10 utility shed up to \$1,700. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye

Trustee DeSousa: Aye

Trustee O'Neill: Aye

Trustee Baydar: Aye

Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Treasurer's Report

Village Treasurer Valerie Giacinto gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee Baydar made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated March 17, 2015 and the Profit & Loss Statement ending February 28, 2015. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees set a date for the public hearing on the 2015-2016 Village Budget. Hearing date: April 15, 2015. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion that the Board of Trustees approves the appointment of Election Inspector Jerald Samuels to be paid at the rate of \$150.00. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Correspondence

The Village Clerk Randi Malman presented the Board with the following pieces of correspondence received and address to the Board:

- NCPD February report
- Fireman's Fund letter dated 3/2/15, re: Grobe Claim
- HCC Public Risk Claim Service letter dated 3/3/15, re: Grobe Claim
- Email from Arlene Olrich dated 3/4/2015, re: tree replacement
- Email from Debra Epstein dated 3/11/15, re: pot hole on Janssen Drive
- The Nature Conservancy Letter dated 2/20/2015 re: Water Quality Symposium

Executive Session

Trustee DeSousa made a motion to convene into Executive Session to discuss an employment/contract matter. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Trustee DeSousa made a motion to convene back into regular session. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye Trustee DeSousa: Aye Trustee O'Neill: Aye
Trustee Baydar: Aye Mayor Donno: Aye

Approved. VOTE: 5/0 - Motion passes

Respectfully submitted by:

Randi I. Malman
Village Clerk