

**MINUTES**  
**BOARD OF TRUSTEES**  
**February 18, 2014**

**PRESENT:** Mayor Barbara Donno, Trustees Tony DeSousa, Irwin Klein, and Patricia O’Neill, Building Inspector Edward Butt, Treasurer Valerie Giacinto, Village Clerk Joanna Palumbo, Code Enforcement Officer Robert Rockelein, and Village Counsel Rachel Scelfo. Also in attendance were residents Kate & Kevin Dunn (Circle Drive), Roman Jaworsky (Papermill Road), Chris Bollerman from the Port Washington Fire Department, and Bill San Antonio from the Manhasset Times. Deputy Mayor Clinton arrived at 9:20 PM.

Mayor Donno opened the meeting at approximately 8:05 PM with the Pledge of Allegiance & verification of a quorum.

Trustee Klein made a motion to accept the minutes from the amended January 28, 2014 Board of Trustees meeting. The motion was seconded by Trustee DeSousa.

Trustee DeSousa: Aye      Trustee Klein: Aye  
Trustee O’Neill: Aye      Mayor Donno: Aye

**Approved. VOTE: 4/0 - Motion passes**

Mr. & Mrs. Dunn appealed to the Board of Trustees for consideration of the elimination of additional fees associated with their DRB hearing.

Trustee Klein made a motion that the Board of Trustees open the public hearing regarding the 2014 Port Washington Fire Department Contract. The motion was seconded by Trustee O’Neill.

Trustee Klein: Aye      Trustee DeSousa: Aye  
Trustee O’Neill: Aye      Mayor Donno: Aye

**Approved. VOTE: 4/0 - Motion passes**

Chris Bollerman of the Port Washington Fire Department made a presentation relative to the contract.

Mayor Donno read into the record a letter from Vahan Tanal, a resident of Luquer Road, thanking the Village, the Port Washington Fire Department, the Police and EMS for their quick response to their home earlier this month on two separate occasions.

Trustee DeSousa made a motion that the Board of Trustees close the public hearing regarding the 2014 Port Washington Fire Department Contract. The motion was seconded by Trustee Klein.

Trustee Klein: Aye      Trustee DeSousa: Aye  
Trustee O’Neill: Aye      Mayor Donno: Aye

**Approved. VOTE: 4/0 - Motion passes**

Trustee DeSousa made a motion that the Board of Trustees approve the proposed agreement with the Port Washington Fire Department and execute any and all documents related to the agreement. The motion was seconded by Trustee Klein.

Trustee Klein: Aye      Trustee DeSousa: Aye  
Trustee O’Neill: Recused      Mayor Donno: Aye

**Approved. VOTE: 3/0 - Motion passes**

Village Clerk Joanna Palumbo advised the Board that the Justice Court Assistance Program grant was not approved for a monetary award this year. She also provided a recap of the snow plowing. A main concern after the recent snow events is the large amounts of snow piled at the ends of some of the cul de sacs in the village and Deputy Road Commissioner Rob Rockelein has spoken with the contractor about this.

Building Inspector Edward Butt advised the Board that we have gathered several local law samples from other municipalities pertaining to declaring bamboo an invasive species and that the village is working on formulating a similar local law for the containment and / or prohibition of it.

Deputy Road Commissioner Robert Rockelein reported to the Board that there were no street lights needing repair this month. He also gave the Board a snow plowing recap and reported that as of earlier in the day most of the catch basins and fire hydrants throughout the Village had been cleared of snow and ice. He also advised the Board of a parking situation occurring on Circle Drive near Circle Lane that has prevented the snow plows from accessing Circle Lane during the last several snow events and indicated that they have been issued several summonses. He also advised the Board that he had spoken to the homeowners personally at the beginning of the snow season about removing their cars from the roadway and the Village Clerk had sent a letter advising them that their cars would be towed at their expense if the violations continue.

Village Treasurer Valerie Giacinto then provided the Board members with a preliminary working draft of the 2014-2015 budget & gave an overview of the Abstract Report of Audited Vouchers and the Profit and Loss Statement.

Trustee DeSousa made a motion that the Board of Trustees approve the Abstract of Audited Vouchers dated February 18, 2014 and the Profit & Loss Statement ending January 31, 2014. The motion was seconded by Trustee Klein.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye

Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee DeSousa made a motion that the Board of Trustees set a date for a public hearing to consider the adoption of a Local Law regarding the rate cap override. The motion was seconded by Trustee Klein. Hearing date is March 18, 2014.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye

Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion that the polling place for the Village election to be held on Tuesday, March 18, 2014 be at the Village Hall, 55 Manhasset Ave, Manhasset, NY and that the polling hours will be open from 12 noon – 9pm. The motion was seconded by Trustee Klein.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye

Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Klein made a motion that there shall be no village registration day for the March 18, 2014 Village election. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Klein made a motion that the Board of Trustees approves the appointment of Election Inspectors Jane Stanton, as Chairman and Joan Naughton to be paid a rate of \$150.00 each. The motion was seconded by Trustee DeSousa.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee O'Neill made a motion that the Board of Trustees approves the appointment of alternate election inspectors, Katherine Dunn, Lisbeth Shibley & Mary Beth Harris. The motion was seconded by Trustee Klein.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion that the Board of Trustees set a date for the public hearing related to the Port Washington Fire Department 2014-2015 contract. Public Hearing date: February 18, 2014. The motion was seconded by Trustee Klein.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion to convene into Executive Session to discuss a contract matter. The motion was seconded by Trustee O'Neill.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Clinton made a motion to convene back into regular session. The motion was seconded by Trustee Klein.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

Trustee Klein made a motion to close the meeting. The motion was seconded by Trustee Clinton.

Trustee Clinton: Aye                      Trustee DeSousa: Aye                      Trustee Klein: Aye  
Trustee O'Neill: Aye                      Mayor Donno: Aye

**Approved. VOTE: 5/0 - Motion passes**

**Respectfully submitted by:**

**Joanna Palumbo  
Village Clerk**